

[Chairman's Letterhead]

[Date]

Mr. David Cook
Secretary of the Senate
353 State Capitol
Atlanta, Georgia 30334

Dear Mr. Cook:

I return herewith to the Office of the Secretary of the Senate, the following bills which were not acted upon in the Senate Committee on [_____] during the [____] Legislative Session:

[List of bills and resolutions]

Sincerely,

[Name]
Senate Committee on [_____]